



# TRADECOMPLIANCE POLICY

HMS Far East Pte Ltd is committed to compliance with all relevant trade laws that are applicable to its business and business operations.

Through this policy, the company acknowledges that any failure to meet trade compliance requirements can have serious consequences for the company, such as reputational damages, monetary penalties, and suspension/revocation of the company's import/export privileges.

The company is hence committed to the implementation, maintenance and continued review of its trade compliance policy in all of its business processes.

Trade-related activities carried out at HMS Far East Pte Ltd must adhere to the points stated below:

## 1. Export Compliance

- All exports are to be accurately declared as applicable under the Customs/Trade Laws of Singapore.
- Shipping documentation shall accurately describe item(s) being shipped as well as the applicable export classification.

## 2. Import Compliance

- All imports are to be accurately describe as applicable under the Customs/Trade Laws of Singapore.
- All Customs entries shall accurately state all required information, including the importer of record's name and address, importer number, quantity, value, classification, duty preference eligibility, and country of origin for the imported items.

## 4. Compliance Responsibility

- All employees are responsible for supporting the principles contained in this policy

The Trade Compliance Policy Statement has been reviewed and approved by HMS Far East Pte Ltd Management and will be reviewed and revised where necessary, from time to time.

A handwritten signature in black ink, appearing to be 'Ghim Liang Toh', written in a cursive style.

Signed by  
Mr. Ghim Liang Toh  
Managing Director  
02<sup>nd</sup> January 2024